

WASHINGTON, D.C. 20576

October 28, 1970

DEADLINES FOR COMMISSION MEETINGS

December 3, 1970

The deadline for the submission of project plans and programs for proposed developments within the District of Columbia for consideration by the National Capital Planning Commission at its December 3, 1970 meeting is November 10, 1970. Please call Edward H. Rickels, Project Coordinator (382-4585 or Code 128, extension 4585) or the member of the Commission staff with whom you have been in communication with respect to the development or project, as soon as possible, and request that the development or project be placed on the agenda for the meeting. The complete material to be presented, including copies of drawings and photostat or photographic reproductions of renderings and photographs of models, together with a letter of transmittal addressed to Dr. G. Franklin Edwards, Acting Chairman of the Commission, must be received in this office not later than the close of business on November 10.

January 7, 1971

The deadline for the submission of (1) master plans or modifications thereof for Federal and District installations in the National Capital Region (including the District of Columbia and its environs) or (2) project plans and programs for proposed developments outside the District of Columbia but within the National Capital Region for consideration by the Commission at its January 7, 1971 meeting (or at the December 3, 1970 meeting in the case of developments and projects which the Executive Director determines need not be referred to the local planning agency concerned, in accordance with Section 5(d) of the National Capital Planning Act of 1952), is December 16. Mr. Rickels, or the Commission staff member concerned, should be notified--and complete materials and the letter of transmittal received in this office--not later than the close of business on that date. In the case of master plans and modifications thereof, two additional sets of all material are to be submitted.

\* \* \*

In accordance with the Policies and Procedures for Implementing the Goals and Policies of the National Environmental Policy Act of 1969 and Executive Orders 11507 and 11514 for the Protection and Enhancement of Environmental Quality in the National Capital Region, adopted by the Commission on August 6, 1970, submissions of master plans, or modifications thereof, or project plans shall include copies of the Environmental Statements required pursuant to Section 102(2)(c) of the Act and Executive Order 11514 of March 5, 1970.

In addition, in accordance with the interim policy adopted by the Commission on April 18, 1969, submissions of master plans, or modifications thereof, or project plans involving a significant employment increase on existing or proposed sites within the Region shall include a statement describing: (1) the nature of the proposed employment changes and the probable salary levels of the affected employees, and (2) the availability of low- and moderate-income housing and related facilities in areas reasonably accessible to the site.

You are requested to arrange to present and discuss each master plan, or modification thereof, development, or project with the Commission staff member concerned in advance of all submissions.

A handwritten signature in cursive script, reading "Charles H. Conrad". The signature is fluid and elegant, with a large, looping initial "C".

Charles H. Conrad  
Executive Director

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TO	NAME AND ADDRESS	DATE	INITIALS
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COMMENT		FILE	RETURN
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<div style="float: right; border: 1px solid black; padding: 5px; margin-top: 10px;"> <b>BPS</b>            KKA            HCO <i>[initials]</i> <i>5 Mar 77</i>            RLE            JEH            RLE            WAK <i>[initials]</i> <i>5 Mar 77</i>            FIV            SEC         </div>			
<b>Remarks:</b> <div style="text-align: center; font-size: 1.5em; margin-top: 20px;"> <i>For your review &amp; info</i>  <i>Thank you</i>  <i>[Signature]</i> </div>			
FOLD HERE TO RETURN TO SENDER			
FROM: NAME, ADDRESS AND PHONE NO.			DATE
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FORM NO. 1-67 237 Use previous editions

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Remarks:					
<p>1. We'll get future "editions" to you more promptly.</p> <p>2. For the present, I believe we have done by over/ing not getting to you earlier - in view of determination by Ex Dir &amp; DDS that we need not go to NCPC in next year (DDS letter to [REDACTED] 31 July (DDS 70-3047) and [REDACTED])</p>					

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internal  
DDS reiteration after NCPC  
10 of 70 paper arrived.

Cys sent: C/BPS  
C/RECD

DI/2	12-4
EX/BPS	12-7
DL	12-8